



SEEKING PROGRAM STAFF for the "JAPAN IN DC" Program (Summer 2017)

This year Globalize DC will introduce a new six-week summer program, called "**JAPAN IN DC**," for DC public high school students. Funded by a grant from the US-Japan Foundation, this program will be organized around the theme of exploring and documenting the presence of Japan in our city. DC is filled with individuals, institutions, and places associated with Japan. Think Cherry Blossoms and the Freer/Sackler, the Embassy of Japan and the US State Department, businesses, NGOs, students, academics, artists, chefs, entrepreneurs, and members of the Japanese American community – Japan is all around us. The program will be engaging, fun, and educational for the students. It will include readings, research, and discussions; site visits, meetings, interviews, and cultural experiences; and two final group projects. As part of the Marion Barry Summer Youth Employment Program (MBSYEP), students will be paid for their participation. The program will operate Monday-Friday (June 26-August 4, 2017), 5 hours per day. Twenty (20) students will be selected for the program.

JOB DESCRIPTIONS

We are seeking applicants for two positions to staff this cool summer educational program – **one (1) LEAD TEACHER** and **one (1) PROGRAM ASSISTANT**.

The responsibilities of the **LEAD TEACHER** include:

- Serve as the program's lead teacher, working with Globalize DC's Executive Director, Sally Schwartz, for the entire summer program from June 26-August 4, 2017, as well as agreed upon pre- and post-program staff meetings and information sessions.
- Participate in planning and curriculum development meetings with Sally Schwartz and advisors to ensure successful implementation of this new program.
- Lead discussions, classroom activities, and field trips to meet agreed-upon learning objectives.
- Ensure student participants engage in documentation and other assignments, and exercise best professional effort to achieve high quality student work, student engagement, and student learning.
- Exercise vigilance in ensuring the safety and well being of the student program participants.

For the Lead Teacher, we are looking for:

- A secondary school teacher (preferably in a DCPS or DC charter school) with at least 3 years relevant experience. A social studies teacher is ideal for this program, but we are open to other subject areas.
- Knowledge and experience with Japan, DC history, and/or oral history are all pluses.
- A creative, flexible, responsible, and enthusiastic team player, with an ability to relate well to students.

For the **PROGRAM ASSISTANT** position, we are looking for an energetic, qualified individual to assist the Lead Teacher in all aspects of the summer program implementation. For the Program Assistant, we are looking for a teacher, graduate student, or international education professional whose skills, knowledge, and experience complement the Lead Teacher's strengths.

NOTE: We are open to hiring two equally paid Co-Teachers, depending on the candidate pool.

These are paid positions. Summer program staff will be paid at an hourly rate on a contractual basis.

If you are interested, please send an email to Sally Schwartz at sally.schwartz@verizon.net, with your statement of interest in either position, and your updated resume. We will review applications as received. Our goal is to fill these positions by the end of March. Please share this opportunity with others who may be interested.

Any questions, contact Sally at 202-251-1692 or at the email address above. Our website is www.globalizedc.org.